

Carrier Responsibilities for Delivery

- Carrier will ship all foods in clean trucks.
- Frozen and cold items will be on refrigerated trucks.
- Carrier will deliver food to the recipient agency, inside the recipient agency's building. This means inside a door, not necessary into the kitchen or storage area.
- Carrier will remove shrink-wrap from pallets and make cases assessable to recipient agency representative for count verification and case inspection.
- Food must be protected and delivered in proper condition and temperature in accordance with food safety regulations. Dry foods and fresh produce must be protected from freezing. Frozen product must be protected from thawing.
- Commodities will be delivered to a recipient agency on the same day of the week each delivery period see (Delivery Dates). Recipient agencies may call their carrier for exact day/approximate time of deliveries (Carrier Information). Recipient agency's that are closed for a athletic event, vacation, snow days, etc., on their designated delivery day must make sure a responsible person is available to receive commodities.
- Deliveries will be made during working hours of 7:00 a.m. and 4:00 p.m. Carrier will contact the recipient agency to receive permission to deliver after 4:00 p.m., in case of unexpected situations.
- Recipient agencies may be billed for extra drops (e.g., other schools in the same district, commercial freezers/lockers, etc.)
- Carrier will make certain an authorized representative of the recipient agency signs his/her name and title to all copies of the Bill of Lading. The recipient agency's copy will be left with them and the carrier will retain remaining copies.
- Nebraska Food Distribution Program (not the carrier) will ask recipient agencies to accept product not listed on the Bill of Lading or as a substitute. (Staff)